

BILL NO. 945

ORDINANCE NO. 945

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2018 AND APPROPRIATING FUNDS PRUSUANT THERETO.

WHEREAS, the City Clerk has presented to the Board of Aldermen an annual budget for the fiscal year beginning October 1, 2018 and now,

THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ST. MARY, MISSOURI, AS FOLLOWS:

SECTION 1. The annual budget for the City of St. Mary, Missouri for the fiscal year beginning on October 1, 2018, a copy of which is attached thereto and made a part of as if fully set forth herein, having been heretofore submitted by the City Clerk is hereby adopted

SECTION 2. Funds are hereby appropriated for the objects and purposes of expenditures set forth in said budget.

SECTION 3. This ordinance shall be in full force and effect from and after its passage and approval by the Board of Aldermen.

Passed and approved this the 23rd day of September, 2018.

MAYOR - GLORIA BADER

ATTEST:

CITY CLERK - DAVID B. WOODS

<u>ALDERMAN</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Brian Helms				
Rose Rosenzweig				
Jennifer Weiss				
Cody Myers				

I, David B. Woods, Clerk of the City of St. Mary, Missouri, do hereby certify that the foregoing ordinance was duly read and adopted by the Board of Aldermen at a special meeting so convened on this the 23rd day of September, 2018

CITY CLERK - DAVID B. WOODS

GENERAL FUND RECEIPTS
Year Beginning October 1, 2018

Estimated Revenues		
102.1	Interest Income	\$ 550.00
43001	Merchants Licenses	\$ 2,100.00
43002	Car Stickers	\$ 850.00
43003	Dog-Cat Tags	\$ 140.00
43004	Building Permits	\$ 180.00
43001.2	Occupancy Permits	\$ 400.00
43005	Sales Tax	\$ 26,000.00
43006	Gross Receipts Tax	\$ 23,500.00
43009.2	Real Estate Tax	\$ 32,000.00
43009.3	Personal Property Tax	\$ 5,250.00
43009.6	Rail Road & Utilities Tax	\$ 3,300.00
43010	Municipal Court Fines	\$ 15,000.00
43020	Court CVC	\$ 40.00
43027	Park Deposits	\$ 30.00
Total Estimated Receipts		\$ 108,790.00
Estimated Disbursements		Estimated
53500	Administration Department	\$ 80,457.80
53700	Police Department	\$ 55,380.00
53800	Fire Department	\$ 20,240.00
54700	Park Department	\$ 3,962.00
54800	Cemetery Department	\$ 2,748.00
Total Estimated Expenditures		\$ 162,787.80

ADMINISTRATION BUDGET
Year Beginning October 1, 2018

ESTIMATED DISBURSEMENTS

Salaries

Totals

53501	Mayor/ Aldermen Salary/Taxes	\$	1,860.00
	Taxes	\$	92.00
	Total Board Salaries	\$	1,952.00
53501	City Clerk Salary	\$	24,000.00
	Taxes	\$	2,500.00
	Lagers	\$	1,200.00
	Total Clerk Salary/Benefits	\$	27,700.00
53501	Laborer/Maintenance/Mowing	\$	1,600.00
	Taxes	\$	164.00
	Lagers	\$	76.80
	Total Labor Salary/Benefits	\$	1,840.80
53526	Building Inspector Wage	\$	-
	Taxes	\$	-
	Lagers	\$	-
	Total Building Inspector Wages/Benefits	\$	-
53524	Buyout Salaries	\$	4,000.00
53524	Taxes	\$	450.00
53524	Lagers	\$	200.00
	Total Buyout Salaries	\$	4,650.00
	Total Salaries	\$	36,142.80

Office Expenses

53502	Supplies	\$	650.00
53503	Office Supplies	\$	3,000.00
53506	Street Lighting	\$	7,380.00
53508	Auditing Expense	\$	5,000.00
53508	Treasurer Salary (CPA)	\$	2,700.00
53609	Capital Expenses	\$	350.00
53511	Miscellaneous	\$	300.00
53514	Legal Fees	\$	200.00
	Total Office Expenses	\$	19,580.00

Insurance

53512	Liability Insurance	\$	125.00
53512	Property Insurance	\$	1,200.00
53512	Workmen's Comp. insurance	\$	550.00
53512	Bonds	\$	900.00
53512	Health Insurance	\$	6,000.00
53513	Errors/Omissions	\$	300.00
53513	Employer Liability Practice	\$	500.00
53513	Inland Marine Insurance	\$	10.00
	Total Insurance	\$	9,585.00

Utilities

53513	Telephone & Internet Service	\$	1,800.00
53513	Heating Fuel	\$	400.00
53513	Trash	\$	200.00
53513	Water Usage	\$	500.00
53514	Electricity	\$	750.00
	Total Utilities	\$	3,650.00

Other Expenses

53520	Buyout Expenses	\$	4,008.00
53618	Sign Repair	\$	-
	Total Other Expenses	\$	4,008.00

Collector Office Expenses

53525	Collector Commission/Taxes	\$	8,500.00
53525	Collector Taxes on Commission	\$	1,000.00
53525	Collector Office Expenses	\$	2,000.00
	Total Collector Office Expense	\$	11,500.00

Total Estimated Administration Budget \$ **80,457.80**

POLICE DEPARTMENT
Year Beginning October 1, 2018

<u>General Fund Estimated Disbursements</u>		Totals
<u>Salaries</u>		
53717.1	Officer Wages	\$ 28,250.00
53717.2	Officer Wages FICA Taxes	\$ 2,900.00
53712.2	Officer Wages Unemployment Taxes	\$ 500.00
53712.3	Officer Wages Lagers	\$ 1,400.00
	Total Officer Wages	\$ 33,050.00
<u>Insurance</u>		
53710.1	Officer Health Insurance	\$ 5,800.00
53710.2	Auto Insurance	\$ 1,000.00
53710.3	Police Law Enforcement Insurance	\$ 700.00
53710.4	Workmen's Compensation Insurance	\$ 700.00
53710.5	Liability Insurance	\$ 350.00
53710.6	Inland Marine Insurance	\$ 125.00
53710.7	Police Property Insurance	\$ 100.00
	Total Estimated Insurance	\$ 8,775.00
<u>Utilities</u>		
53709	Radio Service	\$ 200.00
53711.1	Heating Fuel	\$ 200.00
53711.2	Telephone	\$ 1,080.00
53711.3	Cell Phone Service	\$ 600.00
	Total Estimated Utilities	\$ 2,080.00
53702	Miscellaneous Expenses	\$ 100.00
53704	Capital Outlay	\$ 300.00
53705	Car allowance for Officer	\$ 300.00
53706	Clothing Allowance for Officer	\$ 1,800.00
53712	Legal Fees	\$ 1,000.00
53713	Office Supplies	\$ 1,000.00
53714	Equipment Maintenance/Repairs	\$ 1,000.00
53716	Vehicle Maintenance Allowance	\$ 1,000.00
53718	Gas & Oil	\$ 3,000.00
	Total Estimated Other Expenses	\$ 8,500.00
<u>Municipal Court Budget</u>		
53720	Office Supplies	\$ 50.00
<u>Salaries</u>		
53722	<u>Judge</u>	
	Taxes	\$ 1,100.00
	Total Judge Salary	\$ 1,200.00
53722	<u>Court Clerk</u>	
	Taxes	\$ 1,500.00
	Lagers	\$ 75.00
	Total Court Clerk Wages	\$ 1,725.00
Total Estimated Police Department Budget from General Fund		\$ 55,380.00
<u>Police Training MM Fund</u>		
<u>Estimated Receipts</u>		
5101	Court Training Receipts	\$ 600.00
	Interest Income	\$ 1.00
	Total Receipts	\$ 601.00
<u>Estimated Disbursements</u>		
58000	Training for Judge	\$ 350.00
58000	Training for Court Clerk	\$ 250.00
58000	Training for Police Officer	\$ 250.00
	Total Training Cost for Police Department	\$ 600.00

FIRE DEPARTMENT BUDGET
Year Beginning October 1, 2018

General Fund Estimated Disbursements		Totals
53801	Firemen Meeting Attendance	\$ 360.00
53802	Supplies	\$ 3,000.00
53803	Fire Chief Expenses	\$ 600.00
53804	Capital Outlay	\$ 1,000.00
53807	Miscellaneous	\$ 100.00
53811	Equipment Maintenance and Gas	\$ 3,500.00
	Total Other	\$ 8,560.00
Insurance		
53806.1	Firemen Accident Insurance	\$ 1,100.00
53806.2	Workmen's Compensation Ins	\$ 2,000.00
53806.3	Vehicle Insurance	\$ 2,750.00
53806.4	Inland Marine Insurance	\$ 250.00
53806.5	Liability Insurance	\$ 650.00
	Total Estimated Insurance	\$ 6,750.00
Utilities		
53808.1	Telephone	\$ 1,000.00
53808.2	Electricity	\$ 1,000.00
53808.3	Heating Fuel	\$ 1,000.00
53808.4	Radio Service	\$ 200.00
53808.5	Water Usage	\$ 1,500.00
	Total Estimated Utilities	\$ 4,700.00
Mowing Wages		
53815.3	Salaries	\$ 200.00
53815.1	Taxes	\$ 20.00
53815.2	Lagers	\$ 10.00
	Total Estimated Salaries	\$ 230.00
	Total Estimated Fire Department Budget	\$ 20,240.00
Fire MM Fund		
Estimated Receipts		
45001.1	Fire Calls	\$ 550.00
45001.2	Fire Tags	\$ 8,800.00
45001.5	Interest Income	\$ -
	Total Estimated Receipts	\$ 9,350.00
Estimated Expenses		
561.1	Collector Commission on receipts	\$ 600.00
561.2	Collector Taxes	\$ 45.00
	Total Estimated Disbursements	\$ 645.00

PARK BUDGET

Year Beginning October 1, 2018

<u>General Fund Estimated Disburseme</u>		Totals
54710.3	Salaries	\$ 650.00
54710.1	Taxes	\$ 70.00
54710.2	Lagers	\$ 40.00
	Total Estimated Salaries	\$ 760.00
	Utilities	
54703.1	Electricity	\$ 400.00
54703.2	Refuse Collection	\$ 52.00
54703.3	Water Usage	\$ 700.00
	Total Estimated Utilities	\$ 1,152.00
	Insurance	
54704.1	Property Insurance	\$ 50.00
54704.2	General Liability	\$ 150.00
54708.1	Workmen's Compensation	\$ 300.00
54708	Health Insurance for Laborer(3months)	\$ 1,000.00
	Total Estimated Insurance	\$ 1,500.00
	Other Expenses	
54702	Park Miscellaneous	\$ 100.00
54705	Park Mowing/Equip/Gas	\$ 200.00
54706	Capital Outlay	\$ 100.00
54712	Repairs & Maintenance	\$ 150.00
	Total Other Expenses	\$ 550.00
Total Estimated Park Department Budget		\$ 3,962.00

CEMETERY BUDGET

Year Beginning October 1, 2017

General Fund Estimated Disbursements for Cemetery		Totals
54818.1	Salaries	\$ 900.00
54818.2	Taxes	\$ 100.00
54818.3	Lagers	\$ 50.00
	Total Estimated Salaries	\$ 1,050.00
54802	Refuse Collection	\$ 48.00
54803	Insurance/Liability	\$ 150.00
54803.1	Health Insurance for Laborer(3months)	\$ 1,000.00
54803.2	Workmen's Compensation	\$ 100.00
54804	Mowing Expense	\$ 200.00
54817	Capital Outlay	\$ 100.00
54824	Cemetery Maintenance	\$ 100.00
	Total Other Expenses	\$ 1,698.00
	Total Estimated Cemetery Department Budget from General Fund	\$ 2,748.00
	Cemetery MM Fund	
56000.1	Collector Comm	\$ 3.00
56000.2	Collector Taxes	\$ 0.50
	Total Collector Commission/Taxes	\$ 3.50
	Total Estimated Expenditures from Cemetery MM Fund	\$ 3.50

STREET BUDGET
Year Beginning October 1, 2018

<u>Estimated Receipts</u>			<u>Totals</u>
43012.1	Street Highway Tax		
43012.2	Sales Tax for Transportation	\$	15,000.00
43012.3	County Sales Tax	\$	8,500.00
		\$	12,000.00
	Total Estimated Receipts	\$	35,500.00

<u>Estimated Disbursements</u>			
<u>Salaries</u>			
54611	Wages		
54611.1	Fica Taxes	\$	5,500.00
54611.1	Unemployment Insurance	\$	600.00
54611.2	Lagers	\$	300.00
		\$	300.00
	Total Wages/Benefits	\$	6,700.00

<u>Operating Expenses</u>			
54602	Supplies for Mowing and Snow Removal	\$	200.00
54603	Capital Outlay (Street Asphaltting/patching)	\$	5,000.00
54605	Street Lighting (1/2 Cost)	\$	4,000.00
54606.1	Property Insurance	\$	25.00
54606.2	Vehicle Insurance	\$	550.00
54606.3	Inland Marine Insurance	\$	100.00
54606.4	Liability Insurance	\$	150.00
54606.5	Workmen's Comp. Insurance	\$	550.00
54606.6	Health Insurance for Laborer (4months)	\$	2,000.00
54608	Equipment Maintenance	\$	500.00
54610	Trash Pickup	\$	52.00
54612	Street Repairs/Maintenance	\$	5,500.00
54618	Gas for vehicles/mowing/snow removal	\$	150.00
	Total Estimated Operating Expenses	\$	18,777.00
	Total Street Expenses	\$	25,477.00

	A	B	C	D	E	F	G
1	CD Listing						
2	Year Beginning October 1, 2018						
3		Estimated	Estimated	Estimated	Estimated	Estimated	
4		Balance	Interest	Total	Budgeted	Balance	
5		<u>10/1/2018</u>	Earned	<u>Available</u>	Amount	<u>9/30/2019</u>	
6							
7	101 Cemetery	\$1,599.45	\$4.68	\$1,604.13	\$0.00	\$1,604.13	
8	102 Sewer Repair/Replacement	\$6,541.10	\$30.92	\$6,572.02	\$0.00	\$6,572.02	
9	104 Fire #1	\$11,863.59	\$62.36	\$11,925.95	\$0.00	\$11,925.95	
10	105 Fire #2	\$15,814.35	\$73.72	\$15,888.07	\$0.00	\$15,888.07	
11	106 General #1	\$1,744.13	\$8.24	\$1,752.37	\$0.00	\$1,752.37	
12	107 General #2	\$4,206.73	\$20.48	\$4,227.21	\$0.00	\$4,227.21	
13	110 Park	\$3,175.92	\$21.28	\$3,197.20	\$0.00	\$3,197.20	
14	111 Sewer Grinder Rep. #1	\$105,181.03	\$704.44	\$105,885.47	\$0.00	\$105,885.47	
15	114 Sewer Grinder Rep. #2	\$24,306.90	\$162.80	\$24,469.70	\$0.00	\$24,469.70	
16	116 Sewer Grinder Rep #4	\$10,509.52	\$43.64	\$10,559.16	\$0.00	\$10,559.16	
17	Total of CD's	\$184,942.72	\$1,138.56	\$186,081.28	\$0.00	\$186,081.28	

PERSONNEL SCHEDULE

Fiscal Year Beginning October 1, 2018

Position & Fund	Total Payroll	Adm. Payroll	Police Payroll	Fire Payroll	Park Payroll	Cemetery Payroll	Street Payroll	Water Payroll	Sewer Payroll	Fire
53501 Mayor and Alderman Elected Position	1,952.00	1,952.00								
53501.1 Clerk-Hourly	27,700.00	27,700.00								
53612 Collector General Elected Position	1,000.00	1,000.00								
53517 Buyout Labor Hourly	4,008.00	4,008.00								
53604 General Labor Hourly	1,940.80	1,940.80								
53501 Part Time Treasurer Salary-Hourly	1,200.00	1,200.00								
53701 Police Judge Salary-Salaried	1,200.00	1,200.00								
53701 Part Time Court Clerk Salaried	1,725.00		1,725.00							
53701 Chief of Police Salaried	23,059.00		23,059.00							
53816 Fire Laborer-Hourly	239.00			239.00						
54705 Park Laborer-Hourly	760.00				760.00					
56613 Cemetery Laborer-Hourly	1,050.00					1,050.00				
46814 Street Laborer Hourly	6,700.00						6,700.00			
501 Water Laborer-Full & Part Time	16,100.00							16,100.00		
501 Water Collector-Elected Position	3,300.00								3,300.00	
567 Sewer Laborer-Full Time Hourly	7,400.00								7,400.00	
567 Sewer Collector-Elected Position	4,500.00									4,500.00
567 Collector Fire-Elected Position	945.00									945.00
Total Personnel Budget	129,380.80	37,700.80	35,975.00	239.00	760.00	1,050.00	6,700.00	24,400.00	21,900.00	945.00

SEWER BUDGET
Year Beginning October 1, 2018

<u>Estimated Sewer Revenues</u>		Totals
46001	Sewer Charges	\$ 89,000.00
46003	Sewer Misc.	\$ -
46013	Sewer Interest	\$ 175.00
	Total Estimated Revenues	\$ 89,175.00
<u>Estimated Disbursements</u>		
56532	Sewer Laborer	\$ 15,000.00
56532	Taxes on Wages	\$ 1,500.00
56532	Lagers	\$ 900.00
	Total Laborer Wages	\$ 17,400.00
<u>Sewer Utilities</u>		
56506	Electricity	\$ 11,000.00
56506	Telephone & Cell Service	\$ 750.00
56506	Mo. One Call	\$ 75.00
56503	Water Usage	\$ 7,500.00
	Total Utilities	\$ 19,325.00
<u>Sewer Insurance</u>		
56508	Health Ins. for Employees	\$ 500.00
56508	Liability Insurance	\$ 175.00
56508	Property Insurance	\$ 2,000.00
56508	Work Comp. Insurance	\$ 700.00
56509	Inland Marine Insurance	\$ 75.00
56509	Auto Insurance	\$ 175.00
	Total Insurance	\$ 3,625.00
<u>Other Expenses</u>		
56502	Sewer Supplies	\$ 500.00
56503	Sewer Auditing (1/3 cost)	\$ 1,300.00
56505	Repair & Maintenance	\$ 1,250.00
56507	Gas for Van/Bobcat, etc.	\$ 500.00
56510	Capital Outlay	\$ 1,000.00
56512	Miscellaneous	\$ -
56517	Tests & Testing Supplies	\$ 3,800.00
56523	Legal Fees	\$ 250.00
56524	Permits, Seminars, Dues	\$ 100.00
56530	Sludge Removal	\$ 1,000.00
56534	Sewer Service Connection Fee	\$ 250.00
	Total Other	\$ 9,950.00
<u>Sewer Indebtness</u>		
56541	Sewer Bond Payment	\$ 12,092.00
56541	Debt Service Reserve Fund	\$ 1,464.00
56541	Short Lived Asset Reserve	\$ 19,548.00
	Estimated Total Indebtness	\$ 33,104.00
<u>Transfers</u>		
57001	Transfer to Grinder Account	\$ -
	Total Transfers	\$ -
<u>Collector Commission/Office Expenses</u>		
56532	Collector/Deputy Commission/Taxes	\$ 4,500.00
56537	Collector Office Supplies	\$ 400.00
56538	Collector Office-Postage	\$ 100.00
56542	Meter Reader & Billing Support Fees	\$ 750.00
	Total Estimated Expenses for Collector	\$ 5,750.00
	Total Estimated Sewer Fund Expenses	\$ 89,154.00

GRINDER REPAIR MM FUND
Year Beginning October 1, 2015

<u>Estimated Revenues</u>		
49002	CD Interest	\$ 1,450.00
	Total Estimated Revenues	\$ 1,450.00
<u>Estimated Disbursements</u>		

6001	Wages for laborer	\$				
6001.2	Taxes	\$				
6002.1	Lagers	\$				
	Total Laborer Wages	\$				
60002	Grinder Repair Parts	\$				
60003	Grinder Outlay	\$				
60000	Grinder Misc	\$				
	Total Estimated Expenses	\$				

WATER BUDGET
Year Beginning October 1, 2018

<u>Estimated Receipts</u>		Totals
45001	Water Sales	\$ 125,500.00
45002	Service Charges	\$ 25.00
45006	Re-connect fees	\$ 550.00
45008	Water Misc	\$ 0.75
45011	Water Interest	\$
45022	Water Connection Fee	\$
Total Estimated Receipts		\$ 126,075.75
<u>Estimated Disbursements</u>		
5535.1	Water Laborer	\$ 14,000.00
5535.2	Taxes on Wages	\$ 1,300.00
5535.3	Lagers	\$ 800.00
Total Laborer Wages		\$ 16,100.00
<u>Water Utilites</u>		
5506.1	Telephone	\$ 100.00
5506.3	Electricity	\$ 1,500.00
5506.4	Missouri One Call	\$ 150.00
5506.6	Water purchased from Water District	\$ 41,000.00
Total Utilities		\$ 42,750.00
<u>Water Insurance</u>		
5508.1	Health Ins. for Employees	\$ 5,000.00
5508.2	Liability Insurance	\$ 175.00
5508.3	Property Insurance	\$ 2,000.00
5508.4	Workmen's Comp. Insurance	\$ 1,000.00
5508.5	Inland Marine Insurance	\$ 10.00
5508.6	Auto Insurance	\$ 175.00
Total Insurance		\$ 8,360.00
<u>Notes Payable & Reserve Accounts</u>		
5523	Yearly Deposit to Water Reserve Acct.	\$ 2,856.00
5524	Yearly Deposit to Short Lived Asset Reserve	\$ 11,004.00
5546	Yearly Am.Recovery Bond Payment/Interest	\$ 14,992.00
Total Loan Payables		\$ 28,852.00
<u>Other Disbursement</u>		
5502	Supplies	\$ 500.00
5507	Van Gas / Repair	\$ 900.00
5510	Chlorine	\$ 200.00
5512	Miscellaneous	\$ 100.00
5513	Sales Tax	\$ 3,700.00
5515	Primacy Fees	\$ 1,200.00
5518	Test & Testing Supplies	\$ 150.00
5521	Water System Repair/Maintenance	\$ 1,000.00
5525	Audit/Bookkeeping(1/3 of cost)	\$ 1,300.00
5529	Legal	\$
5541	Permits, Seminars, Dues & Training	\$ 200.00
5522	Capital Outlay	\$
Total Estimated Other		\$ 9,250.00
<u>Transfers</u>		
	Transfer to Grinder Fund	\$
	Transfer to Old Asset Reserve	\$
Total Transfers		\$
<u>Collector Office Expenses</u>		
5542.1	Collector Commission	\$ 7,500.00
5542.4	Collector Taxes	\$ 800.00
Total Collector Fees		\$ 8,300.00
5542.2	Collector Office Supplies	\$ 1,500.00
5542.3	Meter Reader & Billing Support Fees	\$ 1,700.00
5542.6	Collector Telephone	\$ 900.00
Total Estimated Expenses Collector Office		\$ 12,400.00
Total Estimated Expenses for Water Fund		\$ 126,012.00

WATER METER DEPOSIT MM FUND

Estimated Receipts

45022	Water Meter Deposits	\$	1,200.00
45004 1	Interest Earned	\$	2.00
	Total Estimated Receipts	\$	1,202.00

Estimated Disbursements

54901	Meter Deposit Refunds	\$	300.00
	Total Estimated Disbursements	\$	300.00

Water System Reserve Fund

	Transfers In from Water Fund	\$	2,856.00
	Interest Earned	\$	2.00
	Totals	\$	2,858.00

Water Short Lived Asset Reserve

	Transfers In from Water Fund	\$	11,004.00
	Interest Earned	\$	25.00
	Totals	\$	11,029.00

Water Old Asset Reserve

	Transfers In from Water Fund	\$	
	Interest Earned	\$	
	Totals	\$	