

ORDINANCE NO. 16.

An Ordinance in Relation to the City Treasurer and His Duties.

Be it Ordained by the Board of Aldermen of the City of St. Mary, as follows:

SEC. 1. Must be a Resident of the City.—The treasurer of the city of St. Mary must reside and keep his office within the limits of the city.

SEC. 2. Duties of the Treasurer.—The treasurer shall receive and safely keep all moneys, warrants, books, bonds and obligations entrusted to his care; and shall pay off all bonds, or other obligations of the city on warrants, or orders duly drawn, passed or ordered by the board of aldermen, and signed by the mayor and attested by the clerk and not otherwise; and shall perform such other duties as may be required of him by ordinance.

SEC. 3. Treasurer's Receipts.—He shall make duplicate receipts in favor of the proper person, for all moneys paid into the treasury; and keep the books, papers and money pertaining to his office ready, at all times, for the inspection of the board of aldermen.

SEC. 4. Books and Stationery for Treasurer, Furnished.—He shall provide, under the direction of the board of aldermen, suitable books and stationery for his office, and procure the same; and the board shall audit his account, and shall allow such sums as shall be reasonable, which shall be paid by the city.

SEC. 5. Detailed Statement of the Treasurer.—As often, and in such manner as may be required by the board,

he shall furnish an account of the receipts and expenditures of the city.

SEC. 6. Treasurer's Report.—The treasurer shall, on or before the first day of July of each year, make a detailed report of all moneys received and disbursed; also make a settlement of his accounts with the board of aldermen; and if he resign or be removed from office, he (or if he die, his executor or administrator) shall immediately make such settlement, and deliver to his successor in office all things pertaining thereto, together with all moneys belonging to the city; and at the close of every term for which such treasurer may be appointed, and for whatever cause it may occur, the board of aldermen shall proceed to ascertain, by actual examination and count, the amount of balances and funds in the hands of such treasurer, to be accounted for, and to what particular fund it appertains.

Sec. 7. This ordinance to take effect and be in force from and after its passage.

Passed and approved July 15th, 1892.

E. S. LAWBAUGH, Mayor.

Attest: H. G. ROSEMAN, City Clerk.